

**लोकनायक जयप्रकाश प्रौद्योगिकी संस्थान, छपरा**  
(विज्ञान एवं प्रावैधिकी विभाग बिहार सरकार पटना के अन्तर्गत)

**अल्पकालिन निविदा आमंत्रण सूचना संख्या 01/2023-24**

लोकनायक जयप्रकाश प्रौद्योगिकी संस्थान, छपरा के लिए महाविद्यालय के चल एवं अचल संपत्ति की सुरक्षा एवं परिसर में आगंतुको पर कड़ी नजर रखने के उद्देश्य से निबंधित प्रतिष्ठान एवं अनुभवी (न्यूनतम 05 वर्ष) सुरक्षा एजेन्सियों से सुरक्षा गार्ड एवं अन्य कार्य हेतु माली, स्वीपर इत्यादि की आपूर्ति हेतु निबंधित प्रतिष्ठान एवं अनुभवी एजेन्सी (न्यूनतम 5 वर्ष) से दिनांक 31.05.2023 से 20.06.2023 के अपराह्न 05:00 बजे तक निविदा अल्पकालिन आमंत्रित किया जाता है। इच्छुक निविदादाता अलग-अलग दो मुहबंद लिफाफा में तकनीकी निविदा (Technical Bid) एवं वित्तीय निविदा (Financial Bid) समर्पित करेंगे। तकनीकी निविदा में वांछित सूचनाएं/प्रमाण पत्र उपलब्ध होने पर ही वित्तीय निविदा खोली जायेगी। निविदा पत्र, माँग पत्र, के साथ 1000/- रु० का बैंक ड्राफ्ट जो Principal LNJPIIT, Chapra के नाम हो एवं जो Chapra में भुगतान हो संलग्न कर दिनांक 31.05.2023 से 20.06.2023 के अपराह्न 05:00 बजे तक संस्थान के कार्यालय में सभी कार्य दिवसों के दिन प्राप्त किया जा सकता है। आपूर्तिकर्ता 1000/- रु० का Non Refundable बैंक ड्राफ्ट एवं स्वपता लिखित लिफाफा भेजकर भी संस्थान से डाक द्वारा निविदा पत्र दिनांक- 31.05.2023 से प्राप्त कर सकते हैं। केवल उन्हीं आपूर्तिकर्ताओं के निविदा पर विचार किए जाएंगे जिन्होंने माँग पत्र के साथ ड्राफ्ट जमा कर निविदा की सूची प्राप्त की है।

तकनीकी निविदा में रु० 100/- के स्टाम्प पेपर Non-black listing/ Blacklisting शपथ पत्र, निबंधन प्रमाण पत्र, पैन नं०- पिछले तीन वर्षों का इन्कम टैक्स रिटर्न, गृह विभाग पटना बिहार से निबंधन प्रमाण पत्र, ई०पी०एफ० निबंधन प्रमाण पत्र, ESI निबंधन प्रमाण पत्र, कम्पनी एक्ट निबंधन प्रमाण पत्र, सरकारी कार्यालयों/बोर्ड में कार्य करने का न्यूनतम पाँच वर्षों का अनुभव प्रमाण पत्र एवं E.P.F सरकारी एवं E.S.I जमा करने का प्रमाण पत्र, पूर्व में कार्यरत कर्मियों का Training Video इत्यादि संलग्न करना होगा तथा दस हजार रु० का बैंक ड्राफ्ट प्राचार्य, लोकनायक जयप्रकाश प्रौद्योगिकी संस्थान, छपरा के नाम रहेगा, जो निविदा प्रक्रिया पूरा होने के पश्चात् लौटा दिया जायेगा, संलग्न करना होगा।

सुरक्षा एजेन्सी के सफल निविदादाता को सुरक्षित जमा राशि के रूप में रु० 1000000/- (एक लाख) का बैंक ड्राफ्ट प्राचार्य लोकनायक जयप्रकाश प्रौद्योगिकी संस्थान, छपरा के नाम से जमा करना होगा जिसपर किसी प्रकार का सूद देय नहीं होगा एवं कर्तव्य में लापरवाही बरतने के कारण महाविद्यालय के Assets/Properties क्षति होने पर सुरक्षित जमा राशि जब्त कर ली जायेगी तथा क्षतिपूर्ति हेतु आवश्यक कानूनी कारवाई की जायेगी।

निविदाओं को स्वीकृत एवं अस्वीकृत करने का पूर्ण अधिकार प्राचार्य लोकनायक जयप्रकाश प्रौद्योगिकी संस्थान, छपरा को सुरक्षित होगा जिसके लिए कारण बताना आवश्यक नहीं होगा। निविदा संबंधित गलत जानकारी देने पर सुरक्षित राशि जब्त कर समूचित कारवाई की जायेगी। निविदा आमंत्रण हेतु शेष सूचनाएं निविदा पत्र में अंकित रहेगी। निविदा प्राप्तकर्ता नियुक्त सभी कर्मों को ड्रेस उपलब्ध करायेगा तथा ससमय E.P.F एवं E.S.I का भुगतान करना सुनिश्चित करेंगे।

निविदा प्राप्तकर्ता जिन कर्मियों को संस्थान में नियुक्त करेंगे उनके किये गए कार्यों के मानदेय/ पारिश्रमिक का भुगतान का प्रमाण तथा E.P.F एवं E.S.I में की गई कटौती प्रत्येक तीसरे माह पर संस्थान में उपलब्ध करायेगा अन्यथा अगला भुगतान रोक दिया जायेगा। निविदा के संबंध में विस्तृत जानकारी संस्थान के Website [www.lnpjpitchapra.in](http://www.lnpjpitchapra.in) पर उपलब्ध है।

  
प्राचार्य 23.5.2023

लोकनायक जयप्रकाश प्रौद्योगिकी संस्थान,  
छपरा

mkumar  
23.05.23

## कुछ महत्वपूर्ण बिन्दु

1. सेक्यूरिटी का पूरा Presentation Page Number-06 के बिन्दु 3 के अनुसार दें (10 Marks) एवं उससे संबंधित प्रश्न-उत्तर के साथ वर्तमान में जिस महाविद्यालय में सेवा दे रहे हैं वहाँ के Feedback के आधार पर 10 Marks दिए जायेंगे।
2. जिनकी सुरक्षा एजेंसियाँ, विज्ञान एवं प्रावैधिकी विभाग, पटना, बिहार के अंतर्गत आने वाले एवं अलग-अलग परिसर में चलने वाली राजकीय अभियंत्रण/पोलटेक्निक महाविद्यालय को सेवा देने वाले सुरक्षा एजेंसियाँ को वरीयता दी जायेगी। साथ ही ऐसे तीन अलग-अलग परिसर में चलने वाले April 2022 से वर्तमान में सेवारत महाविद्यालय के द्वारा जारी अनुभव पत्र के साथ प्रपत्र-I को भरें। (5 Marks)
3. जिनकी सुरक्षा एजेंसियाँ, विज्ञान एवं प्रावैधिकी विभाग, पटना, बिहार के अंतर्गत आने वाले एवं अलग-अलग परिसर में चलने वाली सुरक्षा एजेंसियाँ Infrastructure की संपूर्ण जानकारी को प्रपत्र-II एवं III को पूर्ण रूप से भर कर दें। (15 Marks)
4. महाविद्यालय में छात्र/छात्राओं की गतिविधियों से संबंधित जानकारी के लिए पुछे गए पाँच प्रश्नों का उत्तर प्रपत्र-IV में पूर्ण रूप से दें। (10 Marks)
5. Insurance & PPF की पूर्ण जानकारी के लिए प्रपत्र-V को पूर्ण रूप से भर कर जमा करें।
6. गत तीन वर्ष का Turn-over & Income Tax Return की जानकारी को प्रपत्र-VI & VII के साथ भर कर दें। (10 Marks)
7. वित्त विभाग के पत्र संख्या-M-4-06/2023 2988 दिनांक:- 23/03/2023 के दिशा निर्देश का पूर्णतः पालन किया जायेगा।
8. अगर किसी निविदा कर्ता को निविदा के बारे में कोई समस्या हो तो दिनांक:- 08/-06-  
/2023 एवं दिनांक:- 12/-06/-2023 को शाम चार बजे महाविद्यालय में प्रो० धर्मेन्द्र सिंह (Mobile Number:-9415141861, 9140307646) से आकर बतला सकते हैं या Email ID:- [principallnpjpitchapra@gmail.com](mailto:principallnpjpitchapra@gmail.com) पर भी भेज सकते हैं।

*Muttich*  
23.5.2023  
प्राचार्य

लोकनायक जयप्रकाश प्रौद्योगिकी संस्थान,

छपरा

*mkumar*  
23.05.23



**TENDER**  
**FOR**  
**OUT SOURCING, SECURITY GUARDS, GARDENER AND SWEEPER**  
**FOR**  
**LOKNAYAK JAI PRAKASH INSTITUTES OF TECHNOLOGY, CHAPRA**  
**PIN- 841302, BIHAR**

**Tender No.: LNJPIT /01/2023**

**Sale of Tender Start date: 31/05/2023**

**Last Date of submission: 20 /06/2023**

**Name of Company:-**

**D.D. Number :-**

**Date:-**

**Name of Bank:-**

*Bharti Kumari*  
*23/05/23*

*Chanchal Suman*  
*23.05.23*

*24/5/23*  
*23/05/23*

*A.K. Prasad*  
*23/05/2023*

*Ansingh*  
*23/5/23*

*Devesh*  
*23/5/23*

**Loknayak Jai Prakash Institutes of Technology, Chapra**

**LNJPIT, Chapra- 841302**

**Email: [principallnjpitchapra@gmail.com](mailto:principallnjpitchapra@gmail.com)**

*Muthuloh*  
*23.5.2023*  
**Principal**

**LNJPIT CHAPRA**  
**GOVT. OF BIHAR-841302**

*mkumar*  
*23.05.23*

**Loknayak Jai Prakash Institutes of Technology, Chapra**

LNJPIT, Chapra- 841302

Email: [principallnjpitchapra@gmail.com](mailto:principallnjpitchapra@gmail.com)

(Under Department of Science & Technology, Govt. of Bihar)

**Tender Notice for Supply of Security and other personnel on outsourcing basis**

**Tender Notice No. : LNJPIT /01/2023-24**

Sealed tenders under two bid system (Technical and Financial bids) are invited from registered, licensed and reputed agencies/service providers for the supply of security and other personnel on outsourcing basis for Loknayak Jai Prakash Institutes of Technology, Chapra for an annual contract period of eleven months, by Registered post/speed post/Hand delivery.

Last date of Submission: 20/06/2023

Opening of Tender : 22/06/2023

**INSTRUCTIONS TO BIDDERS**

All interested vendors are requested to send their sealed bids for supply of aforementioned item under two bid system in the following manner:

a) Envelope-I: Technical Bid.

b) Envelope- II: Financial Bid

NOTE: The bid documents are not transferable and the bidder's seal and signature of the authorized official must appear on all the papers and envelopes submitted.

Both the envelopes should be sealed, signed, marked and kept in a bigger envelop super scribed with the Tender notice no. as appended here under

Tender for Security and other personnel

TENDER NOTICE NO:

LAST DATE FOR SUBMISSION: /06/2023

To,

The Principal,  
Loknayak Jai Prakash  
Institutes of Technology,  
Chapra- 841302

From: M/S.....

Address:

Contact no. :

Email:

*Dhruv*  
23/05/23

*Seesh Bhatti Kumari*  
23/05/23

*Chanchal Sinha*  
23.05.23

*2A/6*  
23/05/23

*K. Dasgupta*  
23/05/23

*M. Kumar*  
23.05.23  
**Principal**  
LNJPIT CHAPRA  
GOVT. OF BIHAR



## I SCOPE OF SERVICE

The successful bidder will be required to provide the following services:

- (i) Complete round the clock (24 x 7) security to the life and property of the residents (teaching and non-teaching staff, students, official visitors and guests) and all the assets of the college.
- (ii) Safeguard against trespassers.
- (iii) Security cover to various official functions, students' functions, VIP visits, social & religious functions organized in the campus.
- (iv) Protect property/cash/documents against burglary (where loss is due to entry after breaking any entry lock/door/window/grill/wall etc.)
- (v) Control of vehicular traffic and crowd management.
- (vi) Maintain vigil and undertake surveillance for control of untoward incidents, specially involving the external elements.
- (vii) Control of stray cattle, canine and other such menace.
- (viii) Pursuance of cases with local police and liaison with them.
- (ix) Assist the college in maintenance of day-to-day discipline, law and order and smooth running of various activities in the campus.
- (x) Provide timely intelligence inputs to the college administration.

The selected bidder will bear overall responsibility for maintaining peace and tranquility inside the campus. Similarly, the selected bidder will supervise the other supplied personnel (sweeper, gardener etc.) to ensure that they provide the kind of prompt and efficient service expected from them under the overall guidance of the concerned authorities designated for the purpose by the college.

## II. Personnel/Manpower requirements

The selected bidder will be required to deploy the following personnel/manpower with all the required equipment as per DST guideline.

S.No.	Description of Personnel/Manpower to be deployed	No. of Qty.
1	Supervisor (Highly Skilled). The routine duty will be for eight hours but shall be available for 24 X 7 in campus as and where required	01
2	Security Guards (male & female)- Semi skilled	25
3	Sweeper- Unskilled	08
4	Gardener-Unskilled	02
5	Electrician- Skilled	01
6	Plumber- Skilled	01

Note- The above manpower requirement is tentative and may increase or decrease or may be nil as per requirements by the college. Payment will be made based upon actual attendance as per minimum wages act of the concerned category and quoted service charge.

Bharti Kumari  
23/05/23

Chanchal Suman  
23.05.23

Dhruv Singh  
23/5/23

Deepl  
23/5/23

2A/16  
23/05/23

Pr. P. Suman  
23/5/23

M. K. Suman  
23.5.2023  
Principal

LJNPIT CHAPRA  
GOVT. OF BIHAR-841002

Pr. Kumar 23.05.23



### III. Terms & Conditions for Security Services

1. Sealed tenders under two bid system (Technical and Financial bids) are invited in separate covers for the supply of security and other personnel on outsourcing basis for an initial contract period of 11 months. A bigger envelope containing both envelopes should be super-scribed TENDER for Security and other personnel along with the tender notice number/date, the name, address, contact no. and e-mail id of the bidder and should be addressed to the Principal, Loknaya Jai Prakash Institutes of Technology, Chapra LNJPIIT, Chapra 841302.
2. On the tender opening date, Technical bid will be opened first. Financial bid of only technically successfully bidders will be opened in presence of the bidders or their authorized representative.
3. The Technical bid shall also include the presentation to be made by each bidder.
4. The evaluation of the bids will be done by the concerned committee on the basis of assigned weightage to the Technical and Financial part.
5. The breakdown of weightage is as follows: Technical -70 % (Presentation-10%, Infrastructure- 20%, Strategy- 10%, Insurance Cover- 10%, Turn Over -10%, Service to Similar Institutions-10%) and Financial - 30%.
6. After the evaluation of bids, the successful bidder will be informed separately.
7. In case of any Govt. holiday or undeclared holiday or strike on the tender opening date, the tender will be opened on the next working day at the same time and for this no information will be published/communicated separately.
8. The bidders' authorized signatories must put their initial on each page of their submitted bid documents. All pages must be numbered and a note of this should be mentioned on covering letter. The Terms & Conditions duly signed should be attached with tender paper.
9. The proof of payment of tender fee of Rs. 1,000/- (One Thousand rupees only) and Demand draft of Rs 10000/- (Ten Thousand Rupees only) towards E.M.D., in favour of "Principal, Loknaya Jai Prakash Institutes of Technology, Chapra" payable at Chapra should accompany the bid documents. Bids without the demand draft towards EMD will be disqualified straightaway.
10. The EMD, without any interest, will be refunded to the unsuccessful bidders after award of the tender. However, the EMD of successful bidder shall be kept by the college and adjusted against the amount required for security deposit/performance guarantee for the entire period of contract but no interest shall be payable on this amount and the same shall, after the expiry of contract, be refunded within 03 months after it is applied for.
11. The successful bidder has to deposit Rs 1,00,000/- (One Lakh Rupees only) as security deposit/performance guarantee, within 10 days of selection. The security money will be released after the expiry of terms of the contract subject to satisfactory fulfilling the contractual obligations.
12. The successful bidder will have to sign a suitable contract with college and start providing services within 07 days of intimation.
13. The full EMD shall be forfeited in case of backing out of the offer before acceptance.
14. Incomplete tenders and/or tenders received after due date and time will not be considered.
15. Any effort by a bidder to influence the college or any of its officials in the bid evaluation, bid comparison and contract award decision directly or indirectly will attract straightaway rejection of their bid without assigning any reason.
16. The bidder may be disqualified, if they have:
  - (i) Made misleading or false representation of facts or deliberately suppressed the information to be provided in the forms, statements and enclosures of the bid document.
  - (ii) A record of poor performance such as abandoning work, not properly completing the contract or financial failure/weaknesses.
  - (iii) Provided information which any confidential enquiry finds out to be misleading or not grounded in facts.
17. Individual signing the bid or other document connected with the contract shall indicate the full name below the signature and must specify that whether he is signing in the capacity of, i) a sole proprietor of the firm or constituted attorney of sole proprietor, or ii) a partner of firm in which case, they must have the authority to represent the firm for arbitration of disputes concerning the Business of the partnership firm either by virtue of partnership deed or power of attorney, iii) the constituted attorney of the firm.

*Mitabh*  
Principal  
LNJPIT CHAPRA  
GOVT. OF BIHAR  
23-05-23  
Bherti Kumari  
23/05/23

*Chanchal Sinha*  
23.05.23  
*Devgul*  
23/5/23

*21/6*  
23/05/23

*Prince*  
23/05/23

*Devgul*  
23/5/23



18. At any time prior to the last date of submission of bids, the college may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the bid documents by amendment.
19. After receipt of bid documents from the bidders, it will be presumed that the bidders have submitted their bid documents after accepting the terms and conditions of the tender.
20. Overwriting should be avoided as much as possible. Any corrections shall be made by neatly crossing out, rewriting, initialing and dating.
21. The bidder should submit a notarized affidavit solemnly affirming that they are not having any pending cases against them anywhere and that they have not been found guilty in any criminal cases during the last five years and also that they were not blacklisted earlier by any organization during the last five years.
22. The bidder must provide details of salary, bank statement for transfer of salary to the security personnel and statutory deductions made in EPF and ESI month wise.
23. The bidder must be in possession of valid Labor License from designated authority for running an agency for security and other services. (Enclose copy)
24. The bidder should have a valid labour license issued under the relevant act/rules of the Home Department, Govt. of Bihar as per letter no. 8809 dated 11.8.15 as amended time to time. (Enclose copy)
25. The bidder should have an ISO certification or any other quality certification. (enclose copy)
26. The bidder should have been in the business of providing security and other personnel continuously during preceding five years. (Enclose copy of proof)
27. The bidder must have a minimum average annual turnover of Rs. 5.00 (Five) Crores during the last three year. (Enclose audited statement of account by C.A. and balance sheet and Income Tax Return of FY 2019-20, 2020-21, 2021-22, pertaining to business of supply of security and other personnel)
28. The bidder should have training infrastructure to provide training to security personnel every three months. The firm should have properly organized training arrangements for its security personnel. Full details of such trainings, including the institutions utilized for training, duration of training and available training aids should be furnished.
29. The bidder must be registered with EPF und ESI organizations and should have its EPF and ESI code numbers. (Enclose copy)
30. The bidder must have its Income Tax PAN. (Enclose copy)
31. The bidder must have its GST Registration (Enclose copy).
32. The bidder must have insurance cover from Insurance Company for employees, public liabilities and theft. (Enclose copy)
33. The security personnel deployed must invariably be trained persons and having minimum age of 21 years and maximum age of 55 years and should be mentally and physically fit.
34. All licenses should be valid and subsisting as on the last date of submission of bid.
35. The bidder's name should appear on each page of the bid document.
36. The bidder may attach any additional information, which it thinks necessary in regard to its capabilities to establish that the bidder is capable in all respects to successfully complete the envisaged work. The bidder is, however, advised not to attach superfluous information. No further information will be entertained after the bid is submitted, unless the Institute calls for it even before selection.
37. The Supervisor should preferably be an Ex. Servicemen and should possess security service knowledge, good leadership quality, basic crowd control and also capable to give training to security guards.
38. The Security personnel will be on static or mobile duties depending upon the specific needs and situations. Supervisor should have computer literacy to monitor CCTV footage also.
39. The uniform consisting of body dress, cap, socks, shoes, logo, rank badge and name plate should be provided by the successful bidder to security personnel. Separate set of uniform suitable for various seasons and conditions must also be provided. Torch, overcoat, raincoat, jersey, lathi, ropes etc. will be a part of uniform and will also have to be provided.
40. The college will release payment as per minimum wages for the security and other personnel as per notification of Govt. of Bihar for engaged personnel of unskilled, semi-skilled and highly skilled categories. The release of payment will depend on availability of allotment sanctioned by DST, Patna.
41. The selected bidder will be wholly responsible for payment of minimum wages to the personnel, as per Govt. of Bihar and other statutory rules after the college releases the concerned payment.

*M. K. Singh*  
22.5.23  
**Principal**  
**LNJPIT CHAPRA**  
GOVT. OF BIHAR  
23.05.23

*Kumari*  
23/05/23

*Chanchal Sinha*  
22.05.23

*Devgil*  
23/5/23

*Ak. Pawan*  
23/5/23

*Abhishek*  
23/5/23



42. The selected bidder has to submit proof of payment to the concerned personnel as released by the college (as per point 40) to the Institute for release of next month payment.
43. List of required documents must be enclosed with Technical bids as per annexure I.
44. Service charges only, as fixed amount per personnel, should be mentioned and quoted in words and figures. Also refers to finance department, Government of Bihar letter no M-4-06/2023 2988 dated 23/03/2023 and its related gazette published by Government of Bihar on 24<sup>th</sup> March 2023
45. Cutting and overwriting in rates will not be entertained.
46. The successful bidder will have to furnish documentary details of contribution towards E.P.F/ E.S.I against personnel deployed at Loknayak Jai Prakash Institutes of Technology, Chapra on quarterly basis, failing which the contract may be terminated.
47. The Security money of successful bidders will be forfeited and penalty will be imposed, if they do not adhere to norms of E.P.F., ESI and payment of minimum wages to their staff as paid by Institute/College.
48. The successful bidder will have to enter into a suitable agreement with Loknayak Jai Prakash Institutes of Technology, Chapra on non-judicial stamp paper, before starting work.
49. The contract will be initially for a period of 11 Months which can be extended for further for two more terms of 11 months each subject to satisfactory performance.
50. In case the services are not satisfactory, the contract will be terminated with one month's notice from the college. In case the selected bidder wants to terminate the contract with Loknayak Jai Prakash Institutes of Technology, Chapra, it will have to give three months' notice in advance.
51. The college reserves the right to terminate the contract or impose penalty in case of lapses from the selected bidder including damage or loss of assets of its campus or of any of its residents. The contract can be terminated by giving one month's notice.
52. The selected bidders will cover all risk for the personnel engaged by it and also the cost of compensation payable to these personnel.
53. The bidder must have at least 5 (five) running contracts of the annual value of not less than Rs. 50 (Fifty) lakhs each. Copies of work order or certificate of monthly billing from the client must be enclosed as documentary evidence.
54. The bidders should have minimum 500 permanent guards on its rolls during the last three years. It should also have a clear regular recruitment policy. The bidder must furnish the details of employees currently on their rolls.
55. Any damage/theft/losses of any property and equipment due to carelessness and negligence of the security and other personnel shall be recoverable from the selected bidder.
56. In case of leave, absence, sickness or shortage of guards etc. replacement should be provided by the selected bidder within same day.
57. Action will be taken as per law of the state if any of the security and other personnel found drunk or under influence of any prohibited drugs and they will be debarred from services immediately with no option to be engaged in future.
58. Security personnel will maintain 8 (eight) hours shift system.
59. Admissible payment will be made against monthly bill in accordance with availability of fund and after fulfillment of required official formalities. Claim for interest on dues on account of delayed payment due to lack of technical formalities will not be entertained.
60. Applicable statutory deductions shall be made from monthly bill.
61. The college does not bind itself to accept the lowest or any other bid. The college reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids, at any time prior to the award of contract without assigning any reason, whatever and without incurring any liability thereof to the affected bidder or bidders on the grounds of the college's action.
62. The college further reserves the right to decide on fair and reasonable price of the services tendered for and may make a countered offer for the same to the bidders. All other terms and conditions of the tender shall remain operative even in case of a counter offer having been made to the bidders. The college also reserves the right to negotiate with selected bidder to arrive at a fair and reasonable price.
63. The college reserves the right to reject or accept any bid / any rate quotation in part or full, and relax any provision without assigning any reason thereof.

*Mitunabha*  
23/5/23  
**Principal**  
**LNJPIT CHAPRA**  
GOVT. OF BIHAR-241302  
mkumar  
23/05/23

*Shanti Kumari*  
23/05/23

*Chanchal Suman*  
23/05/23  
*Deepal*  
23/5/23

*24/5/23*  
23/5/23

*Al. P. Suman*  
23/5/23  
*Prasanna*  
23/5/23



64. In case of any dispute arising with respect to the right and obligation of either party and relating to the interpretation and meaning of the terms of the contract agreement, the decisions of the Principal, Loknayak Jai Prakash Institutes of Technology, Chapra or any person so authorized by him, shall be final and binding.
65. Settlement of any legal dispute/actions arising under the contract shall vest exclusively in the courts of general jurisdiction at Chapra.
66. The tender/contract is not transferable under any circumstances.
67. The financial bids will be opened after verification of Technical bids. The time and date will be informed to the technically qualified bidders.
68. The award of work shall be done on QCBS basis (Quality and Cost Based Selection approach) among the technically qualified bidders after technical evaluation. The lowest financial proposal ( $F_m$ ) shall be given a financial score ( $S_f$ ) of 30 points. The financial score of the proposals shall be computed as follows:

$$S_f = 30 \times F_m / F$$

(F = Amount of financial Bid).

Note: The amount arrived is based upon the Quoted rate of for personnel and service charges on the total quantity (Annexure- III).

69. Bids shall finally be ranked according to their combined technical ( $S_t$ ) and financial ( $S_f$ ) scores using the following formula.

**Formula for final score is  $S_t + S_f$**

Where,  $S_t$  = The marks awarded for technical proposal and  $S_f$  = The marks awarded for financial proposal. The bidder scoring highest combined score shall be declared as successful bidder for award of Contract.

70. In case two or more bidders achieve the same combined score, the bidder who's financial proposal shall result in the least cost to Loknayak Jai Prakash Institutes of Technology, Chapra, shall be declared as selected bidder eligible for award of contract.
71. The bidder should attach Rupees 01 (One) crore solvency certificate not older than six months from the last date of Submission of bids.
72. As per clause no. 32 and 52 of the Tender, the liabilities up to Rs. 1 lakh will be met by the selected bidder. For the liabilities more than Rs. 1 lakh, the selected bidder may make good such a loss through an insurance cover if it has one, which would specifically enable payment of compensation to the college for the losses suffered due to negligence or poor performance by the selected bidder and the compensation will be as per Insurance rules. Alternatively, it should be covered by the selected bidder itself.
73. The selected bidder shall not be allowed to change its name and style after the award of contract.
74. The selected bidder should have an investigation cell to investigate thefts, accidents and other matters required time to time.
75. The college's authorized official may inspect the office and set up of selected bidder before award of contract.
76. Preference will be given to a bidder if it has served as service provider of security and other personnel in Govt. Engg./ polytechnic colleges run in Bihar on the under the guidance of department of science and Technology provided they fulfill other criteria.

#### IV. Presentation

The presentation shall be made by an authorized representative of each firm before the Committee on the scheduled date of opening of technical bids. The representative should be in a position of answering all the queries related to their firm. The presentation is to cover the following aspects of the firm:

- (i) Brief introduction of the firm.
- (ii) Certificate of registration of the firm.
- (iii) Clients served/being served by the firm.
- (iv) Recruitment policy of the firm.
- (v) Infrastructures of the firm.
- (vi) Facilities for imparting training to its personnel in Bihar.
- (vii) Capability to deal with critical situations.
- (viii) Any other aspects of significance.

The college will provide requisite hardware to facilitate making of presentation. After presentation, a hard copy of the presentation is to be provided to the Committee

77. After successful award of contract, police verification of all the personnel should be done and if required certificate should be submitted.

Security service will remain operation even in cases of pandemic / endemic.

*Multitask*  
23/05/23  
**Principal**  
**LNJPIT CHAPRA**  
GOVT OF BIHAR  
23/05/23

*Blarti Kumar*  
23/05/23

*Chandul Kumar*  
23/05/23

*Devgopal*  
23/05/23

*Ak. Pawan*  
23/05/23  
*P. Singh*  
23/05/23



**Annexure- I**  
**Eligibility Criteria**

**Company Name:-**

S.No.	Enclosure	Enclosed (Yes/No)
01.	Registration details with the government authorities under the relevant laws/acts.	
02.	License issued by the Home Department, Govt. of Bihar under Private Security Agencies (Regulation) Act, 2010.	
03.	Up-to-date Labor License under the Bihar state/central government regulations.	
04.	Documentary evidence of registration with EPFO.	
05.	Documentary evidence of enrollment of more than 250 security personnel with EPFO.	
06.	Documentary evidence of registration with the ESIC.	
07.	Documentary evidence of latest ISO Certificate or any other quality certification.	
08.	GST Registration Certificate with the latest copy paid challan.	
09.	PAN Card of the firm.	
10.	Copy of IT returns and audited statements of accounts by C.A. and balance sheet pertaining to FY 2019-20, 2020-21, 2021-22.	
11.	Proof containing details of available training infrastructure.	
12.	Documentary evidence of five running contracts of the annual value not less than 25 lakh each.	
13.	Proof of deposit of EMD Rs 10000/- and Tender Fee. (Rs 1000/-)	
14.	Notarized Affidavit on non-judicial stamp paper of Rs. 100 regarding non-blacklisting from any organization, non- involvement in any litigation and not having been found guilty in any criminal case during the last five years.	
15.	Rupees 01 (one) crore solvency certification not older than six months from the last date of submission of bids.	
16.	Proof of having been in the business of providing security and other personnel continuously during the last 05 years (Central Govt./ State Govt. & PSU etc.)	
17.	Proof of insurance cover.	
18.	IT Return of Last 03 Years.	
19.	Affidavit.	
20.	Experience Certificate of Ten Years	

Dhingra 23/5/23  
 Bhatti Kumari 23/05/23  
 Chanchal Simon 23.05.23  
 2A16 23/5/23  
 Principal 23.5.2023  
 LNJPIT CHAPRA  
 GOVT. OF BIHAR  
 23.05.23



Annexure-II (Technical)

Strategy to provide security in the Loknayak Jai Prakash Institutes of Technology, Chapra (in about 250 words in Hindi/English).

Bharti Kumari  
23/05/23

Chanchal Suman  
23.05.23

23/5/23

Dr. Singh  
23/5/23

A. K. Prasad  
23/5/23

Seegh  
23/5/23

Mithun  
22.5.2023

Principal

LNJPIT CHAPRA

GOVT. OF BIHAR-841100

M. Kumar  
23.05.23



Annexure-III  
FORMAT FOR FINANCIAL BID  
(To be put in separate envelope)

Sl. No	Description of Man Power Deployed	Category	Unit	Quoted Rate (in Rs.) as per unit	EPF/E SI as per Govt. norms	Services Charges	Any allowance or Bonus as per Govt. Norms if Applicable	Rate inclusive of service Charge (5+7)	Total Amount in Words
1	2	3	4	5	6	7	8	9	10
1	Supervisors	Highly Skilled	Per Day						
		Ex-Serviceman	Per Day						
2	Security Guard (Male & female)	Semi-skilled	Per Day						
3	Sweeper	Unskilled	Per Day						
4	Gardener	Unskilled	Per Day						
5	Electrician	Skilled	Per Day						
6	Plumber	Skilled	Per Day						
7	Carpenter	Skilled	Per Day						
8	Ward Boy/ attendants (male/female)	Unskilled	Per Day						
9	Office Assistant	Highly Skilled	Per Day						

Note:-

1. If the rates quoted are less than the minimum wages, the bid will be summarily rejected and the bidder will not be able to participate the in process further.
2. The financial evaluation will be based upon aggregate sum of column 10.

Bharti Kumari  
23/05/23

Chanchal Sinha  
23/05/23

Dhruv  
23/5/23

A. P. Suman  
23/5/23

Deepest  
23/5/23

23/5/23

Authorized Signature  
Principal  
23.5.2023

LNJPIT CHAPRA  
GOVT. OF BIHAR-841001

DKumar  
23/05/23



**Principal –Office**  
**LOKNAYAK JAI PRAKASH INSTITUTE OF TECHNOLOGY CHAPRA**  
**841302**

(Under the Department of Science and Technology, Govt. of Bihar, Patna)

Ref.No:- **341**

Date:- **23-05-2023**

**OUT SOURCING SECURITY GUARDS, GARDENERS & SWEEPER**

Tender No. **LNJPIT/01/2023-24** **Technical Results**

Date of Opening **22/06/2023**

Sl No.	NAME OF THE COMPANY	Technical Presentation -70 %							
		Presentation 10 marks	Experience (Proforma-1)(5 Marks)	Question & answer & feedback of other Institute (10 Marks)	Infrastructure (Please fill up to Performa-1&3) (15 Marks)	Strategy 10 marks for students five question (Please fill up Performa-4)(10 Marks)	Insurance & ppf cover (10 marks)	Turn over (10 marks)	Total Marks
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									

*Blarti Kumari*  
23/05/23

*Sh Singh*  
23/5/23

*Leegh*  
23/5/23

*2. A. J. L*  
23/05/23

*chanchal Suman*  
23.05.23

*A. K. P. S. M*  
26/5/23

Principal  
LNJPIT, Chapra  
**Principal**  
**LNJPIT CHAPRA**  
GOVT. OF BIHAR-841302  
*mkumar*  
23.05.23



**PROFORMA – 01**

**(5 Marks)**

Experience Certificate of Bihar Government Engineering/polytechnic College Running under DST  
(Record up to 31/03/2023)

SI NO.	NAME OF THE INSTITUTE	NUMBER OF MAN POWER	NUMBER OF MAN POWER PERIODICALLY TRAINED (1 MARK)	SECURITY SERVICE JOINED IN THE INSTITUTE WITH DATE & ORDER NO.(1 MARK)	DATE OF EXTENSION ORDER NUMBER (1 MARK)	IF TENDER NOT EXTENDED THEN GIVE SPECIFICATION REASONS(1MARK)	FEEDBACK CERTIFICATE FORM RESPECTIVE PRINCIPAL OF THE INSTITUTE ATTACH FEEDBACK FORM(1MARK)
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Authorized Signature

**Principal**  
**LNJPIT CHAPRA**  
GOVT. OF BIHAR-841302

*Bharti Kumari*  
*23/05/23*

*Chanchal Sonar*  
*23.05.23*

*23/5/23*

*Shalini*  
*23/5/23*

*Deegee*  
*23/5/23*

*A. P. Singh*  
*23/5/23*

*Mithlesh*  
*23.5.2023*  
**Principal**  
**LNJPIT CHAPRA**  
GOVT. OF BIHAR-841302  
*rkumar*  
*23.05.23*

**PROFORMA – 02**

**(5 Marks)**

**Infrastructure for Training**

Sl NO.	NAME OF THE TRAINING CENTER	NUMBER OF MAN POWER TRAINED	NUMBER OF SECURITY GUARD TRAINING			ATTACHED CERTIFICATE
			2019-2020	2020-2021	2021-2022	
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Authorized Signature

**Principal**

**LNJPIT CHAPRA**

23/05/23

Bharti Kumari  
23/05/23

Dh Singh  
23/5/23

Chandni Simon  
23.05.23

21/16  
23/05/23

A.P. Singh  
23/5/23

DeeDee  
23/5/23

M. K. Singh

**Principal**

**LNJPIT CHAPRA**

GOVT. OF BIHAR-241302

M. Kumar  
23.05.23



**PROFORMA – 03**

**(10 Marks)**

**(INFRASTRUCTURE PERFORMANCE)**

SI NO.	NAME OF THE TRAINING CENTER	NAME OF THE INSTITUTE UNDER RUNNING DST (ENGINEERING/POLYTECHNIC COLLEGE)	NAME OF THE SUPERVISORS/SECURITY GUARDS	PERIOD OF TRAINING	ATTACH CERTIFICATE OF THE PERSON	ATTACH CERTIFICATE OF THE INSTITUTE SPECIFY RECORDS OF THE MANPOWER
1						
2						
3						
4						
5						
6						
7						
8						
9						

Authorized Signature

**Principal**  
**LNJPIT CHAPRA**  
**GOVT. OF BIHAR-841302**

*Bharti Kumari*  
*23/05/23*

*A. P. Singh*  
*23/5/23*

*Chandul Siman*  
*23.05.23*

*21/5/23*  
*23/05/2023*

*Dhruv*  
*23/5/23*

*Deepraj*  
*23/5/23*

*mtwkh*  
**Principal**  
**LNJPIT CHAPRA**  
**GOVT. OF BIHAR-841302**  
*mxumar*  
*23.05.23*

**PROFORMA - 04**

**(10 Marks)**

Strategy for Students

अन्य प्रश्नों का उत्तर दें। (अधिकतम 100 भावों में)

1. बाहरी तत्वों से छात्रों का झगड़ा हो जाने पर क्या रणनीति होगी ?

2. महाविद्यालय परिसर में छात्रों के साथ झगड़ा होने पर सुरक्षा एजेंसी द्वारा क्या रणनीति रहेगी ?

3. कॉलेज में छात्र/छात्राओं का बड़ा आयोजन की भीड़ के प्रबंध की क्या रणनीति होगी ?

4. बड़े आयोजन में अतिरिक्त सुरक्षा कर्मी के लिए क्या सुविधा दी जाएगी ?

5. सुरक्षा एजेंसी के कर्मियों को क्या-क्या सहायक उपकरण दिये जाएंगे एवं ट्रेनिंग की क्या रणनीति है ?

*Sh Singh*  
23/5/23

*A. K. Prasad*  
23/5/23

*Seegh*  
23/5/23  
*Bharti*  
23/05/23

*Kumari*  
23/05/23

*Chanchal Suman*  
23.05.23

*21/5*  
23/05/23

*Mithu*  
Principal 23.5.23

LNJPIT CHAPRA

Authorized Signature GOVT. OF BIHAR-41302

*m Kumar*  
23.05.23



**PROFORMA – 05**

**(10 Marks)**

Insurance and PPF Details  
(Enclose Proof of Last three months)

**A. Insurance**

MONTH	NAME OF THE INSTITUTE	NUMBER OF WORKERS	ATTACH PROFF.
DEC-2022			
JAN-2023			
FEB-2023			

**B. PPF DETAILS**

MONTH	NAME OF THE INSTITUTE	NUMBER OF WORKERS	ATTACH PROFF.
DEC-2022			
JAN-2023			
FEB-2023			

Bharti Kumari  
23/05/23

A.K. P. Kumar  
23/05/23

Dh. Singh  
23/5/23

Chanchal Simon  
23.05.23

24/5  
23/05/23

Devg  
23/5/23

Authorized Signature  
**Principal**  
**LNJPIT CHAPRA**  
**GOVT. OF BIHAR-841302**

M. Kumar  
Principal  
LNJPIT CHAPRA  
GOVT. OF BIHAR-841302  
23.5.2023  
mKumar  
23.05.23

**PROFORMA – 06**

**(10 Marks)**

Turn Over & Balance Sheet  
(Enclose Proof of Last three Years)

**A. Turnover**

Sl.No.	MONTH	TURN OVER	ATTACH PROFF. OF WITH CERTIFICATE (A)
1	2019-2020		
2	2020-2021		
3	2021-2022		

**B. Income Tax Return**

Sl.No.	MONTH	NET INCOME	TAX DEDUCTION	ATTACH PROOF. OF WITH CERTIFICATE (B)
1	2019-2020			
2	2020-2021			
3	2021-2022			

Bharti Kumari  
23/05/23

Chanchal Suman  
23.05.23

24/5  
23/05/23

Dh Singh  
23/5/23

Deepesh  
23/5/23

A. K. Pawan  
23/5/23

Authorized Signature  
**Principal**  
**LNJPIT CHAPRA**  
**GOVT. OF BIHAR-841302**

mtulikh  
23.5.2023  
**Principal**  
**LNJPIT CHAPRA**  
**GOVT. OF BIHAR-841302**  
mkumar  
23.05.23



Annexure-III  
FORMAT FOR FINANCIAL BID  
(To be put in separate envelope)

Sl. No	Description of Man Power Deployed	Category	Unit	Quoted Rate (in Rs.) as per unit	EPF/E SI as per Govt. norms	Services Charges	Any allowance or Bonus as per Govt. Norms if Applicable	Rate inclusive of service Charge (5+7)	Total Amount in Words
1	2	3	4	5	6	7	8	9	10
1	Supervisors	Highly Skilled	Per Day						
		Ex-Serviceman	Per Day						
2	Security Guard (Male & female)	Semi-skilled	Per Day						
3	Sweeper	Unskilled	Per Day						
4	Gardener	Unskilled	Per Day						
5	Electrician	Skilled	Per Day						
6	Plumber	Skilled	Per Day						
7	Carpenter	Skilled	Per Day						
8	Ward Boy/ attendants (male/female)	Unskilled	Per Day						
9	Office Assistant	Highly Skilled	Per Day						

Note:-

1. If the rates quoted are less than the minimum wages, the bid will be summarily rejected and the bidder will not be able to participate the in process further.
2. The financial evaluation will be based upon aggregate sum of column 10.

*Bharti Kumari*  
23/05/23

*Chanchal Suman*  
23.05.23

*23/5/23*

*23/5/23*

*23/5/23*

Authorized Signature  
**Principal**  
**LNJPIT CHAPRA**  
GOVT. OF BIHAR-841302

*Mitlesh*  
23.5.2023  
**Principal**  
**LNJPIT CHAPRA**  
GOVT. OF BIHAR-841302  
*mkumar*  
23.05.23